

VISITOR BUS FOR FAMILIES (January 2018 - June 2018)

Dear Families,

Visits are an integral part of the overall treatment program at Copper Lake School/Lincoln Hills School, especially visits from immediate family members. We would like to remind you that a chartered coach bus with a bathroom is available to assist families at no cost. The bus seats 56 individuals on a first come basis and originates in Milwaukee with pick-up areas in Madison and Appleton/Green Bay on a rotating basis.

Additional dates may be added as needed; we encourage you to call (715) 536-8386 and dialing # 2 or check our website at <https://doc.wi.gov/Pages/AboutDOC/JuvenileCorrections/LincolnHillsCopperLake.aspx> for the most current schedule.

Option A Milwaukee / Madison	Option B Milwaukee / Appleton / Green Bay
Thursday, January 11	Saturday, January 6
Saturday, January 20	Thursday, January 25
Thursday, February 8	Saturday, February 3
Saturday, February 17	Thursday, February 22
Thursday, March 1	Saturday, March 10
Saturday, March 24	Thursday, March 15
Thursday, April 5	Saturday, March 31
Saturday, April 28	Thursday, April 12
Thursday, May 10	Saturday, April 21
Saturday, May 26	Thursday, May 3
Thursday, June 7	Saturday, May 19
Saturday, June 23	Thursday, May 31
Thursday, June 28	Saturday, June 16

Option A: Milwaukee/Madison Areas

Milwaukee Pick-Up

The bus departs from Lee School 921 West Meinecke Avenue Milwaukee, WI promptly at 7:00 a.m.

- This is a city bus stop and there is additional parking available in the vicinity.
- The bus loads on N 9th Street, between Meinecke Avenue and W. North Avenue.
- The bus faces south on N 9th Street which is on the west side of the street.
- The bus then travels to the Madison Pick-up location of East Towne Mall 89 E Towne Mall, Madison, WI.

Madison Pick-Up

The bus will pick up at the East Towne Mall at the front door of the J.C. Penny store and departs at 8:30 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

Option B: Milwaukee/Fox Valley Area Pick-Up (Appleton and Green Bay Stops)

The bus departs from Lee School 921 West Meinecke Avenue Milwaukee, WI promptly at 7:00 a.m.

- This is a city bus stop and there is additional parking available in the vicinity.
- The bus loads on N 9th Street, between Meinecke Avenue and W. North Avenue.
- The bus faces south on N 9th Street which is on the west side of the street.
- The bus then travels to Appleton Pick-up of Fox River Mall 4301 W Wisconsin Ave #42, Appleton, WI.

- The bus then travels to Green Bay Pick-up of Walmart Green Bay West of 2440 West Mason Street, Green Bay, WI.

Appleton Pick-Up

The bus will pick up at the Fox River Mall at the front door of the Target Store and departs at 9:00 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

Green Bay Pick-Up

The bus will pick up at the front door of Walmart Green Bay West and departs at 9:35 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

Visiting Rules and Regulations

- **Two visitors** per youth are permitted in order to allow more youth to get visits.
- All visitors must be on the institution approved visiting list and will be required to provide identification prior to entering the institution. Unauthorized visitors will not be granted admittance.
- All visitors are required to pass through a metal detector.
- No purses or handbags will be allowed into the institution. We recommend you carry a small wallet.
- Cell phones, pagers, and smoking materials *are not* allowed in the institution.
- The only medications allowed into the visiting area are heart medications and prescribed inhalers.
- Visitors are limited to one (1) carry-in item container (i.e. picnic lunch) per group. Everything carried in must be in that container (example: one 32-pint cooler). Sharing coolers between groups is not allowable.
- There are microwave ovens to heat food items.
- Silverware, glass containers, and aluminum cans *are not* allowed in the institution.
- Paper plates, plastic ware and Tupperware items *are* allowable.
- Food is to be consumed in the visiting area only. Youth cannot take anything back to living units from their visits.
- Youth and visitors must sit at a table in the visiting area and remain together. Each group of visitors must remain separate from other visits unless advance approval is given by the institution.
- Picture-taking is allowed at a time designated by our staff. Cameras will be stored in a locker until / after that time.
- It is the parent or guardian's responsibility to assure that visiting children are not wandering or running through the visiting area or hallways.
- Visits for youth in restrictive housing units will be held in the visiting room via teleconference. Visitors will not be allowed in the restrictive housing units.
- Violations of visiting policy will result in immediate termination of the visit.

Questions regarding *the bus service or schedule* can be answered by calling (715) 536-8386 and dialing # 2. Specific questions about *visitation approvals* should be referred to the youth's institution social worker.

Revised 12/20/17